



PO Box 1874
Rapid City, SD 57709
605-519-1066

APPLICATION FOR STREET OUTREACH TEAM

Today's Date _____

Name _____
Last First Middle

Present address _____

City _____ State _____ Zip _____

How long _____ Social Security No. _____

Cell phone _____ Email _____

Employment desired _____ Full-time only _____ Part-time only _____ Full- or part-time

When available for work? _____

How many hours can you work weekly? _____ Can you work nights? _____

Please note that a prior criminal history does not disqualify you from employment at Journey On. Still, we must conduct criminal background checks for all employees working on our street outreach team. The next two questions will give us advanced knowledge of what might result from a criminal background check.

Have you ever been convicted of a crime? _____ No _____ Yes

If yes, please describe the offenses you were convicted of and what was the result of any convictions.



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Do you have any current pending criminal charges against you? ___No ___Yes

If you have pending charges, what are they?

Do you have a current valid driver's license? ___No ___Yes

Do you have any restrictions on your driving privileges? ___No ___Yes

If you have restrictions on your driving, what are they?

Driver's license number _____ State of issue _____

Driver's license Expiration date _____

Have you had any traffic accidents or violations during the past three years? ___No ___Yes

If you answered yes above, please list the type of traffic violations you have had in the past three years.

Interest in Street Outreach Position

Use the space below to summarize your interests in the street outreach position. Please describe your full qualifications, reasons for applying and experience working with unsheltered populations.



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EDUCATION

School Name (high school, college, university, technical school)	City/State	Dates Attended (from – to)	Degree (if any)	Specialization (if any)

Current Licenses and/or Certificates _____

What languages, other than English, do you speak? _____

Other special skills you think will help in your work as a street outreach team member? _____



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EMPLOYMENT HISTORY

Please list your employment history for your three most recent positions. If you were self-employed, state that on 'Employer Name' line.

1. Employer Name _____

Address _____

Phone Number _____ Supervisor's Name _____

Employment dates: From _____ To _____ Salary: Start _____ Final _____

Reason for leaving _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

2. Employer Name _____

Address _____

Phone Number _____ Supervisor's Name _____

Employment dates: From _____ To _____ Salary: Start _____ Final _____

Reason for leaving _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.



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EMPLOYMENT HISTORY (Continued)

3. Employer Name _____

Address _____

Phone Number _____ Supervisor's Name _____

Employment dates: From _____ To _____ Salary: Start _____ Final _____

Reason for leaving _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

May we contact your present employer? _____ Yes _____ No

MILITARY

Have you ever been in the armed forces? _____ Yes _____ No Branch _____

Specialty _____ Date Entered _____ Discharge Date _____



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REFERENCES

Please list 2 - 3 references other than immediate family.

Name _____

Position _____

Company _____

Address _____

Telephone _____

Name _____

Position _____

Company _____

Address _____

Telephone _____

Name _____

Position _____

Company _____

Address _____

Telephone _____



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APPLICATION FORM WAIVER

Applicants employed by Journey On (the Employer) will be expected to understand, respect and support the mission of the Employer and abide by the rules and policies of the Employer.

In exchange for the consideration of my job application by Journey On (the Employer), I agree that neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other corporate practices, shall serve to create an actual or implied contract of employment, of to confer any right to remain an employee of the Employer, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President of the Board of Directors of Journey On. Both the undersigned and the Employer may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Employer may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Employer permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Employer from any liability as a result of such contract.

I also understand that (1) the Employer has a drug, alcohol, sexual misconduct, and technology policy and I consent that compliance with such policies are a condition of my employment; and (2) continued employment is based on a successful background search. I further understand that continued employment may be based on the successful passing of job-related physical examinations. I acknowledge that the presence of a childcare ministry within the facilities mandates that I would be placed on immediate leave of absence should I be accused of any illegal acts involving my own or others children.

I understand that, in connection with the routine processing of your employment application, the Employer may request from a consumer reporting agency, an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Journey on Board of Directors will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

Federal laws require that employers hire only individuals who are authorized to be lawfully in the United States. In compliance with such laws, all offers of employment are subject to verification of each applicant's identity and employment authorization. I understand that it will be necessary for me to submit such documents as are required by law to verify my identification and employment authorization on the first day of employment.

I further understand that my employment shall be probationary for a period of sixty (60) days, and further that at any time during the probationary period or thereafter, by employment relation is terminable at will for any reason by either party.

Signature of applicant _____ Date _____

Journey on is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with the Employer depends solely on your qualifications.