

### Summary

Youth Outreach services at Journey On is comprised of 3 separate programs that address the needs of our community's vulnerable youth.

- Safe Passage is a collaborative outreach program that helps youth get to/from school safely.
- The STEPS program provides immediate crisis support to youth experiencing housing insecurity.
- The High-Risk Intervention program provides outreach to youth involved in gang activity.

A Youth Outreach Specialist identifies, engages, and builds trusting relationships with vulnerable youth and their support system while working with local resources to remove barriers and create opportunities for safety and success.

### Responsibilities

- Work collaboratively with community partners to identify youth and families in need of support.
- Provide positive, proactive outreach in areas where young people are known to congregate.
- Establish rapport and reduce harm by providing critical resources (food, water, clothing).
- Build trusting relationships and provide focused mentorship to identified at-risk youth.
- Identify barriers that threaten health and safety and make referrals to community services.
- Reduce barriers youth and families encounter that prevent success in daily living.
- Use a trauma and culturally informed approach to crisis intervention and harm reduction.
- Provide basic emergency assessment of need and problem-solve to create a course of action.
- Monitor and enhance safety at key entry and exit points along school zones.
- Use safety protocols for vulnerable youth (domestic violence, sexual assault, or human trafficking).
- Provide transportation to assist youth and families with accessing community resources.
- Develop and maintain a strong awareness of youth service providers and community resources.
- Establish and maintain positive, productive work relationships with community partners to include school systems, law enforcement and providers of services and resources.
- Provide consistent documentation of program activities, individual supports and critical incidents.
- Maintain daily communication with supervisors to coordinate efforts and support problem solving.
- Attend team meetings, case conferencing, training, and community meetings as scheduled.
- Represent the Journey On team at community events in compliance with the code of conduct.
- Demonstrate the values of Journey On in all internal and external interactions.

## Required Skills

- Willing to serve all demographics with compassion and without judgement.
- Work effectively with a team, demonstrating a friendly and positive attitude.
- Practice strong interpersonal and direct communication skills
- Able to make decisions and problem-solve in chaotic and/or stressful situations.
- Develop an awareness of community services and resources.
- Demonstrate flexibility with working hours and changing priorities.
- Collaborate with others to manage multiple situations and priorities effectively.
- Express ideas clearly and concisely in both verbal and written form.
- Display situational awareness skills with a priority for safety.
- Exercise mature judgement and maintain personal and professional integrity.
- Manage time to complete tasks in a timely and efficient manner.
- Be punctual, accountable, and consistent in performance.
- Display appropriate, professional, and healthy boundaries.
- Handle confidential information with discretion.

## Qualifications

### Required Qualifications

- High School Diploma or GED equivalent.
- Able to pass a pre-employment drug screening.
- Able to pass a background check without history in the following areas:
  - Active charges or convictions of sexual crimes.
  - Active charges or convictions against children or elderly.
  - Active charges or convictions of assault on a law enforcement officer.

### Hiring Preferences

- 1+ years of experience working with the targeted population(s) or in social services.
- Persons with experience and awareness of the target populations being served.
- Driver license, clean driving record, auto insurance, and access to a personal vehicle

## Work Environment

An employee must meet the demands described here to perform essential functions of the job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions.

- This job is performed inside and outside of an office setting.
- This job is performed in all weather conditions when necessary.

- This job may require long periods of sitting or standing.
- This job may require walking long distances on rugged terrain.
- Must be able to lift and carry 25 lbs.
- Frequent driving within the service area.

This unique position requires team members to have strong emotional skills and handle high stress & chaotic situations while maintaining strong personal mental health.

### **Schedule & Compensation**

This is a full-time position at 40 hours per week and includes both morning and evenings shifts that occur Monday through Friday.

Compensation is at an hourly rate with potential for a wage increase following successful completion of a 60-day probationary period. Both paid time off and overtime pay are offered.

### **How to Apply**

Complete job application available on Journey On website at <https://journeyon-rapidcity.org/job-opportunities/>. Submit application as noted on application.

NOTE: This job description is not intended to be all-inclusive. The employee may perform other related duties as required to meet the organization's ongoing needs.